

CROATIAN RECTORS' CONFERENCE

Based on the article 105, paragraph 4, sub-paragraph 1 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13) and in accordance with the article 5, paragraph 2 of the Procedures of the Croatian Rectors' Conference, and by the consent of the National Council for Science, Higher Education and Technological Development dated 23 May 2017, the Croatian Rectors' Conference on its 7th session in the academic year 2015/2016 held on 20 April 2016, made the following

DECISION

ON THE NECESSARY REQUIREMENTS FOR EVALUATION OF TEACHING AND PROFESSIONAL ACTIVITY WITHIN THE PROCEDURE FOR APPOINTMENT TO ARTISTIC-TEACHING AND TEACHING TITLES IN THE FIELD OF ARTS

GENERAL REQUIREMENTS

I

Candidates appointed for the first time to artistic-teaching and teaching titles have to obtain a positive evaluation of the public inaugural lecture held in presence of teachers and students. Form and method of inaugural lecture is defined by the Croatian Rectors' Conference by consent of the National Council for Science, Higher Education and Technological Development.

Candidates who are in the procedure of appointment to higher titles must submit the positive results of institutional assessment on the quality of their teaching performance or positive results of student survey carried out by a higher education institution.

ARTISTIC-TEACHING TITLES

ASSISTANT PROFESSOR

II

According to the article 94 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13), a candidate can be appointed to the artistic-teaching title of assistant professor within the courses related to the artistic area that can be taught only by artist, if fulfilling the requirements of the National Council for Science, Higher Education and Technological Development, if being appointed to the artistic component of the artistic-teaching title of assistant professor, and if fulfilling general requirements and the following requirements:

A candidate must fulfill two (2) of the following four (4) requirements:

1. within the period of five years prior to initializing a procedure of appointment to title, a candidate has to, as either an associate or in teaching title, participate in teaching performance at a higher education institution in duration of at least ninety (90) standard teaching hours;

2. a candidate has to help students at undergraduate/graduate studies with preparation of their final/master theses (public performance, exhibition or other form of public artistic activity);
3. in the related artistic field, profession or teaching, a candidate has to perform professional training at university or artistic institutions abroad in total duration of at least three months;
4. as either author or co-author, a candidate has to present at least three artistic works in the country or abroad.

ASSOCIATE PROFESSOR

III

According to the article 94 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13), a candidate can be appointed to the artistic-teaching title of associate professor within the courses related to the artistic area that can be taught only by artist, if fulfilling the requirements of the National Council for Science, Higher Education and Technological Development, if being appointed to the artistic component of the artistic-teaching title of associate professor, and if fulfilling general requirements and the following requirements:

– as a teacher (full-time or visiting) at a higher education institution, a candidate has to perform teaching in duration of three hundred (300) standard teaching hours.

– a candidate has to fulfill three (3) of the following seven (7) requirements:

1. publish as author or co-author one university textbook, artistic/scientific book or an university manual, i.e. a candidate has published on the web page of higher education institution his/her teaching materials as a teaching text that is positively evaluated by the expert committee;
2. suggest new or innovated content of a course within undergraduate, graduate or postgraduate (doctoral) study that is accredited by authorized body of a higher education institution;
3. created and coordinated artistic meeting or artistic workshop aimed to professional training of graduates and artists in the artistic field of a candidate's teaching and artistic activity;
4. act as a mentor for at least three defended (3) final or master theses (public performance, exhibition or other form of public artistic activity);
5. act as a mentor for at least one doctoral dissertation in the field of arts;
6. as either author or co-author, a candidate presented at least five (5) artistic works in the country or abroad;
7. obtain significant acknowledgements or awards for artistic work, work in the profession or teaching.

FULL PROFESSOR

IV

According to the article 94 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13), a candidate can be appointed to the artistic-teaching title of full professor within the courses related to the artistic area that can be taught only by artist, if fulfilling the requirements of the National Council for Science, Higher Education and Technological Development, if being appointed to the artistic

component of the artistic-teaching title of full professor, and if fulfilling general requirements and the following requirements:

–as a teacher (full-time or visiting) at a higher education institution, a candidate has to perform teaching in duration of six hundred (600) standard teaching hours.

– a candidate has to fulfill four (4) of the following nine (9) requirements:

1. publish as author or co-author two university textbooks, artistic/scientific books or manuals, i.e. a candidate has published on the web page of higher education institution his/her teaching materials as a teaching text related to two courses, positively evaluated by an expert committee
2. act as a mentor for at least five defended (5) final or master theses (public performance, exhibition or other form of public artistic activity);
3. created and coordinated international artistic meeting or international artistic workshop aimed to professional training of artists in the artistic field of a candidate's teaching and artistic activity;
4. act as a mentor for at least two doctoral dissertations in the field of arts;
5. as a visiting professor, a candidate performed teaching at other university in the country or abroad for at least one semester;
6. act as a reviewer of a scientific/artistic journal, scientific/artistic book, or of proceedings of an scientific/artistic meeting;
7. act as a reviewer of at least one study program or at least two university textbooks, or at least two scientific/artistic books;
8. act as a member of an editorial board of scientific/artistic journal or at least two books or proceedings or act as a member of artistic evaluation bodies;
9. obtain significant acknowledgements or awards for artistic work, work in the profession or teaching.

FULL PROFESSOR WITH TENURE

V

According to the article 94 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13), a candidate can be appointed to the artistic-teaching title of full professor with tenure within the courses related to the artistic area that can be taught only by artist, if fulfilling the requirements of the National Council for Science, Higher Education and Technological Development, if being appointed to the artistic component of the artistic-teaching title of full professor with tenure, and if fulfilling general requirements and the following requirements:

- a candidate has to fulfill six (6) of thirteen (13) requirements, of which nine are determined for the title of full professor and extended with the following requirements:

1. act as an invited lecturer, or coordinator of artistic workshops at at least two international artistic meetings;
2. act as a reviewer/reporter for at least two study programs or for at least three university textbooks, or at least three scientific/artistic books;
3. perform a leadership duty in a professional association within his/her artistic field, or a leadership duty at higher education institution or in wider academic community;

4. obtain a prominent national award by a national vocational association, an award at a national artistic festival, a state award or prominent international award for his/her artistic or teaching activity.

TEACHING TITLES

For the purpose of co-repetition and other forms of cooperation in the higher education artistic teaching process at the university, faculty or arts academy, candidates are appointed to the teaching titles of lecturer and senior lecturer, artistic associate, senior artistic associate, and artistic advisor, in accordance with the article 92 (1) and the article 98 (2) of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13).

For teachers who have not completed an appropriate artistic study and have a status of an artist, their artistic activity is evaluated with respect to the artistic profession of their teaching activity.

LECTURER

VI

A candidate can be appointed to the teaching title of lecturer if fulfilling requirements defined in the article 98, paragraph 3 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13.), and if fulfilling general requirements and the following requirements:

A candidate has to fulfill two (2) of the following four (4) requirements:

1. within the period of three years prior to initializing a procedure of appointment to the title, a candidate has to continuously participate in teaching performance at a higher education institution in duration of at least thirty (30) standard teaching hours per year.
2. deliver one public lecture at professional or artistic meetings related to the profession for which the procedure of appointment is conducted.
3. have at least two (2) professional or artistic works related to the artistic profession;
4. have helped students in preparation of their final theses (public performance, exhibition or other form of public artistic activity).

SENIOR LECTURER

VII

A candidate can be appointed to the teaching title of senior lecturer if fulfilling requirements defined in the article 98, paragraph 4 of the Act on the Scientific Activity and Higher Education («Official Gazette» 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13), and if fulfilling general requirements and the following requirements:

A candidate has to fulfill two (2) of the following three (3) requirements:

1. within the period of five years prior to initializing a procedure of appointment to the title, a candidate has to continuously participate in teaching performance in duration of at least sixty (60) standard teaching hours per year;
2. have at least five (5) published professional or artistic papers related to the artistic profession;
3. have helped students in preparation of their final theses (public performance, exhibition or other form of public artistic activity).

ARTISTIC ASSOCIATE

VIII

A candidate can be appointed to the title of artistic associate if fulfilling requirements defined in the article 98, paragraph 8 of the Act on the Scientific Activity and Higher Education (»Official Gazette« 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13)

– if having published at least three (3) artistic or professional papers related to the profession in which the teaching is performed.

SENIOR ARTISTIC ASSOCIATE

IX

A candidate can be appointed to the title of senior artistic associate if fulfilling requirements defined in the article 98, paragraph 9 of the Act on the Scientific Activity and Higher Education (»Official Gazette« 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13)

– if having published at least five (5) artistic or professional papers related to the artistic profession.

ARTISTIC ADVISOR

X

A candidate can be appointed to the title of artistic advisor if fulfilling requirements defined in the article 98, paragraph 10 of the Act on the Scientific Activity and Higher Education (»Official Gazette« 123/03, 198/03, 105/04, 174/04, 02/07, 46/07, 45/09, 63/11, 94/13, 139/13)

– if having published at least ten (10) artistic or professional papers related to the profession in which the teaching is performed.

XI

This decision enters into force on the 8th day after being published in the »Official Gazette«.

On the day of the entry into force of this Decision, the former Decision on the necessary requirements for evaluation of teaching and professional activity within the procedure for appointment to artistic-teaching and teaching titles in the field of arts (»Official Gazette« 106/06 and 127/06) cease to be valid.

Procedures for appointment to the artistic-teaching and teaching titles in the field of arts that have been initialized before the entry into force of this Decision, shall be completed in accordance with the Croatian Rectors' Conference Decision on the necessary requirements for evaluation of teaching and professional activity within the procedure for appointment to artistic-teaching and teaching titles in the field of arts («Official Gazette» 106/06 and 127/06).

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Zagreb, 23 May 2017

Prof. Dr. Ivo Družić, m.p.

President of the National Council for Science,
Higher Education and Technological Development

Prof. Dr. Šimun Anđelinović, m.p.

President of the Croatian Rectors'
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